

**OPERATIONS SCHEDULE****Operating hours**

<b>1</b>	<b>Payment transactions</b>	
1.1	Acceptance of order forms for outgoing payments in UAH/USD/EUR, including via ProPay system	9:00-17:00
1.2	Acceptance of order forms for payments in UAH/USD/EUR/RUB/CHF/PLN/GBP/CNY to accounts at ProCredit Bank and execution of payments	9:00-17:30
1.3	Acceptance of order forms for outgoing payments in RUB/CHF/PLN/GBP/CNY	until 10:00
1.4	Acceptance of applications for sale/conversion of foreign currency on the Currency Market of Ukraine	9:00-13:00
1.5	Acceptance of applications for purchase of foreign currency on the Currency Market of Ukraine for individuals	9:00-13:00
1.6	Acceptance of applications for purchase of foreign currency on the Currency Market of Ukraine for legal entities and individual entrepreneurs	until 10:00
1.7	Acceptance of documents permitting the purchase of foreign currency on the Currency Market of Ukraine and for transferring in USD/EUR/RUB/CHF/PLN/GBP/CNY	until 15:00 the day before the transaction
1.8	Acceptance of documents and processing of incoming transfers for crediting funds in USD/EUR/RUB/CHF/PLN/GBP/CNY with the current date	until 14:00
1.9	Executing requests via e-Banking for legal entities and individual entrepreneurs regarding the provision of bank statements and other bank documents	up to 2 days - via e-Banking up to 5 days - in printed format
1.10	Executing other requests (including, from auditing firms) via e-Banking for legal entities and individual entrepreneurs	up to 10 days
1.11	Acceptance of requests via e-Banking for legal entities and individual entrepreneurs for opening accounts (if all necessary documents, relevant data available) and early repayment of loans	until 16:00
1.12	Acceptance of agreements for opening accounts signed by the client	until 17:30
<b>2</b>	<b>Cash transactions</b>	
2.1	Account depositing in the amount up to 600 000 and withdrawal in the amount up to UAH 300 000 - served only in "Self Service Area"	
2.2	The bank shall be notified of cash withdrawal exceeding UAH 300,000 / USD 3,000 / EUR 3,000 two business days in advance via Contact-Center of ProCredit Bank	
2.3	Branch operating and post-operating hours shall be established in accordance with internal orders	
<b>3</b>	<b>Limits</b>	
3.1.	Monthly limit for withdrawal of cash in ProCredit Bank ATMs	UAH 500 000
3.2.	Monthly limit for withdrawal of cash in national currency from accounts of legal entities and private entrepreneurs	UAH 300 000
3.3.	Outgoing payment in the national currency to an account in another bank via e-Banking for private individuals per day	UAH 1 000 000
3.4.	Outgoing payment in foreign currency to an account in another bank/to other clients via e-Banking for private individuals per day	UAH 2 000 001
3.5.	Daily limit on online purchase, sale, foreign currency exchange for individuals at commercial bank rate.	UAH 149 999
<b>4</b>	<b>Crediting of funds deposited into a safe deposit box</b>	
4.1	Funds deposited by 8:45	by 10:00
4.2	Funds deposited by 13:00	by 14:00
4.3	Funds deposited by 16:00	by 17:00

**Post-operating hours**

<b>5</b>	<b>Payment transactions</b>	
5.1	Post-operating hours are the time between the respective operating hours deadline for a specific transaction and the time at which the branch closes to the public	
<b>6</b>	<b>e-Banking for private individuals</b>	
6.1	Acceptance of order forms for outgoing payments in UAH/USD/EUR within ProCredit Bank in post-operating hours including holidays and non-business days with the transactions to be reflected in the account on the next business day of the bank	24/7
Kyiv time		
Operations which exceed the limit stipulated by 3.4 and 3.5 are executed in the Bank's branch in accordance with the Fee Schedule for e-Banking		
Payment orders in USD/EUR/RUB/CHF/PLN/GBP/CNY submitted during the Operating hours are executed by the Bank on the same business day provided there is enough funds in the Client's account at the time of document submission.		
Additional information at Contact-Centre 0 800 50 09 90		